

WALTHAM C.C. ELEMENTARY SCHOOL DISTRICT #185  
**MAY 18, 2011 REGULAR BOARD MEETING MINUTES**  
North Building/Special Needs Room

Board President Jim McCabe called the Waltham Elementary School Board meeting of May 18, 2011 to order at 6:11 p.m.

**Roll Call:** Board Members present at the time of roll call were, Jason Depenbrock, Buffy Hoskins, Eric Luce, Mike Roebuck, Jeff Whalen and Jim McCabe.

**Pledge of Allegiance:** All

**Recognize Visitors/Comments:** Roger Hegland (Maintenance/Custodian), Sally Grubar (Teacher Rep), Mark Small (parent), Alice Westbrook (Student Aide), and Mike Olson (Principal-elect).

**Comments:** Mrs. Westbrook again asked if there had been a decision in regards to the re-hiring of the aides. Mr. McCabe told her there would be a motion later in the meeting. She then questioned if the Algebra class that will be taught by Mr. Abney would be in compliance with the area High Schools. Mr. Abney assured her that the class would be.

**Approval of Consent Agenda:** Jeff Whalen moved, seconded by Buffy Hoskins to approve the minutes of the Board Reorganization of April 27, 2011, Regular Board meeting minutes of April 27, 2011, Executive Session of April 27, 2011; bills as presented in the amounts of \$75,377.61 from Education Fund, \$8,225.82 from Operations & Maintenance Fund, \$9,052.50 from the Debt Services Fund, \$14,454.86 from the Transportation Fund, \$2,148.02 from the Municipal Retirement/Soc. Sec. Fund, \$1,605.03 from the TORT Fund, for a total of \$110,863.84; and the Treasurer's Report. Jason Depenbrock – year, Buffy Hoskins – yea, Eric Luce – yea, Jim McCabe – yea, Mike Roebuck – yea, and Jeff Whalen – yea. Motion carried with 6 yeas, 0 nays.

Reports from Superintendent Robert Abney were heard on the following along with the review of Board Packet inclusions.

1. Board Salute –
2. Facilities – Mr. Hegland reported the District had its annual walkthrough by the ROE. It was suggested to have the fire alarm tested at South. Volleyball poles have been reinstalled at North. A Board member asked if there had been any roof leaks, Mr. Hegland replied, no.
3. Enrollment – The District is holding steady with the past, South is down by one student.
4. Registration Fees 2011-2012 – Will stay the same, no reason to raise them.
5. HyVee and Milk Bids – North Central Illinois Milk Distributors submitted the lowest bid for milk, and HyVee will supply the Free and Reduced Lunches at \$2.50 each.
6. Handbook Changes – Mr. Olson briefly ran through the suggested changes from the committee.
7. IASB Delegate – If Jim McCabe is not allowed to serve as the Delegate as he is on the board, then Eric Luce will.
8. Identity Policy – 1<sup>st</sup> Reading – Overview of the new guidelines for the better handling of employee's information.
9. IASB Conference – November 18-20, 2011 – The Board was asked to let Mrs. Hewitt know before the end of the week if they planned on attending the annual convention as the registration forms will be posted online on June 6, 2011.
10. Bus Bids – Mr. Abney was authorized to advertise for bids for the District bus contract.
11. Principals' Report – Madeline Luce qualified to go to State in the IESA regional's High Jump competition; There is a petition circulating the Village of Utica to get stop signs at the intersection of the new Rt. 178 and Church Streets; Mr. Olson attended the PBIS training which will be implemented at Waltham in the Fall; Mr. Abney and Mr. Roebuck

attended a workshop which included information on new laws involving teacher tenure, evaluations, among other topics.

**Executive Session:** Jeff Whalen moved, seconded by Buffy Hoskins to move into Executive Session in order to discuss appointment, employment, compensation, discipline, performance, or dismissal of specific personnel, contract negotiations, special education lawsuit, employee health insurance and land acquisition. Jason Depenbrock – yea, Buffy Hoskins – yea, Eric Luce – yea, Jim McCabe – yea, Mike Roebuck – yea, and Jeff Whalen – yea. Motion carried with 6 yeas, 0 nays. Moved at 7:01 p.m.

Jason Depenbrock moved, seconded by Jeff Whalen to return to Regular Session. Jason Depenbrock – year, Buffy Hoskins – yea, Eric Luce – yea, Jim McCabe – yea, Mike Roebuck – yea, and Jeff Whalen – yea. Motion carried with 6 yeas, 0 nays. Returned at 8:28 p.m.

**Unfinished Business:** None

**Set Registration, Band and Sports fees for 2011-2012:** Eric Luce moved, seconded by Jeff Whalen to set the 2011-2012 registration fees as follows: Textbook fee at \$75 per student per year, Band fees at \$50 per student per year, and Sports fees at \$50 per student per year. Jason Depenbrock – year, Buffy Hoskins – yea, Eric Luce – yea, Jim McCabe – yea, Mike Roebuck – yea, and Jeff Whalen – yea. Motion carried with 6 yeas, 0 nays.

**Approve HyVee Free and Reduced Lunch Contract:** Jeff Whalen moved, seconded by Buffy Hoskins to approve HyVee Free and Reduced Lunch Contract at a cost of \$2.50 each per day as presented. Motion carried with 6 yeas, 0 nays.

**Accept FY12 Milk Expenditure & Student Cost:** Buffy Hoskins moved, seconded by Jeff Whalen to accept milk bid from North Central Illinois Milk Distributors with a cost of \$.24 for 1% white, \$.25 for 1% chocolate with an escalator clause and set student milk price at \$.30 for the 2011-2012 school year. Motion carried with 6 yeas, 0 nays.

**Approve Handbook Changes:** Mike Roebuck moved, seconded by Jeff Whalen to approve the 2011-2012 Handbook changes as presented. Motion carried with 6 yeas, 0 nays.

**Approve Prevailing Wage:** Jeff Whalen moved, seconded by Buffy Hoskins to approve the Prevailing Wage Rates for FY12 as presented. Motion carried with 6 yeas, 0 nays.

**Appoint IASB Delegate:** Jeff Whalen moved, seconded by Jason Depenbrock to appoint Jim McCabe as IASB Governing Board Representative for a two-year term. Motion carried with 6 yeas, 0 nays.

**Approve 2010-2011 Amended School Year Calendar:** Jason Depenbrock moved, seconded by Eric Luce to approve the Amended 2010-2011 School Year Calendar as presented designating June 2, 2011 as the last day of student attendance. Motion carried with 6 yeas, 0 nays.

**Approve Excellence in Education Retirement Recipient:** Eric Luce moved, seconded by Buffy Hoskins to approve Doreen Balzarini as the Excellence in Education Retirement Award recipient. Motion carried with 6 yeas, 0 nays.

**Authorize Payment of May 2011 Bills:** Buffy Hoskins moved, seconded by Jeff Whalen to authorize the payment of May 2011 bills during the week of May 23, 2011, and to include the report of paid bills in the June 2011 Board Report. Jason Depenbrock – year, Buffy Hoskins – yea, Eric Luce – yea, Jim McCabe – yea, Mike Roebuck – yea, and Jeff Whalen – yea. Motion carried with 6 yeas, 0 nays.

**Authorize Superintendent to Prepare FY12 Budget:** Jeff Whalen moved, seconded by Eric Luce that the Superintendent, Mr. Robert Abney is hereby authorized to prepare the District Budget for FY12. Motion carried with 6 yeas, 0 nays.

**Authorize Administration to Purchase Supplies and Textbooks:** Jeff Whalen moved, seconded by Buffy Hoskins that the Administration is authorized to purchase supplies and textbooks for the next school year as needed. Motion carried with 6 yeas, 0 nays.

**Employment:** Jeff Whalen moved, seconded by Buffy Hoskins to employ Mr. Rick Maltas for summer custodial helper with salary as per contract. Motion carried with 6 yeas, 0 nays.

Jeff Whalen moved, seconded by Buffy Hoskins to employ two High School graduates or College students for sum help at State minimum wage. Motion carried with 6 yeas, 0 nays.

Jeff Whalen moved, seconded by Jason Depenbrock to employ Mrs. Alice Westbrook, Mrs. Brenda Kirsteatter, Mrs. Maria Durdan, Mrs. Jan Tol, Mrs. Marsha Schlosser and Mrs. Ronda Simcich as Student Aides for the 2011-2012 school year with assignments to be determined as previously discussed at the March 2011 meeting. Motion carried with 6 yeas, 0 nays.

**Authorize Superintendent to Prepare Bus Bids:** Eric Luce moved, seconded by Jeff Whalen to authorize Mr. Robert Abney to advertize for Bus Bids for the 2011-2012 school year. Motion carried with 6 yeas, 0 nays.

**Other Business – Change June Board Meeting Date:** Buffy Hoskins moved, seconded by Eric Luce to change the June Board meeting from June 15<sup>th</sup> to June 22, 2011 at 5:30 p.m. at Waltham North for the purpose of Board training.

**Adjournment:** Jeff Whalen moved, seconded by Jason Depenbrock to adjourn the meeting. Motion carried with 6 yeas, and 0 nays. Meeting adjourned at 8:40 p.m.

Respectfully Submitted,

Susan J. Hewitt  
Board Secretary

James P. McCabe  
Board President