



March 2, 2010

## Announcement of Vacancy

The Board of Education of the Waltham C.C. Elementary School District #185 is seeking qualified applicants for the position of Superintendent of Schools and Principal of the Waltham South Facility. It is anticipated that the new Superintendent will be selected for this position by April 30, 2010 and will be expected to assume the post on July 1, 2010.

## Mission Statement

At Waltham it is our purpose to provide the opportunity and the positive environment for all students to acquire skills, knowledge, and self confidence in order to maximize their talent to become productive, responsible, and respectful citizens.

## Application Procedure

All letters of application, inquiries, credentials and copies of legal proof of administrative qualifications should be addressed as follows:

**Waltham C. C. Elementary School District #185  
Superintendent Search Committee  
946 N. 33<sup>rd</sup> Road  
Utica, Illinois 61373-9622  
Telephone: 815.667.4417**

To receive consideration, applicant's file must be completed and received by March 18, 2010 and must contain the following:

- Formal letter of application including a brief summary of achievements, administrative positions you have held, personal beliefs or goals in education, and reasons for interest in the challenge presented by Waltham C. C. Elementary District #185.
- Up-to-date confidential credentials and transcripts sent from applicant's university.
- Legal proof or other evidence showing qualifications to be superintendent in the state of Illinois.

Information on certification can be obtained by contacting:

**Regional Office of Education #35  
119 West Madison Street  
Courthouse Room 102  
Ottawa, Illinois 61350  
Telephone: 815.434.0780  
Fax: 815.434.3453**



#### Timeline

<b>March 18, 2010</b>	Deadline for receiving applications and credentials
<b>March 25, 2010</b>	Selection of candidates for interviews with Board of Education
<b>April 20-22, 2010</b>	Interviews of candidates
<b>July 1, 2010</b>	The successful candidate will assume the position of District Superintendent and K-3 Principal

#### Salary and Contract

A competitive compensation package, including a generous health insurance plan, will be negotiated with the successful candidate. Actual salary, fringe benefits, and contractual terms will be based upon experience, qualifications, and record of successes in other educational positions. It is expected that the initial contract will be a performance-based, multi-year contract, as authorized by Illinois statutes.

#### Candidate Profile

The Board of Education, staff, students, and community of Waltham C. C. Elementary School District #185 are committed to a comprehensive quality education. The Superintendent is expected to be the chief executive officer, providing professional and educational leadership to the district. Candidates will be evaluated on their merits, with an emphasis on demonstration of the following attributes:

- An instructional leader with a successful educational background; one with knowledge of effective schools research and current technology; one who will guide the implementation of curricular change and is committed to the promotion of on-going professional growth for all district staff members.
- A leader of high integrity and professionalism; one who will maintain sound fiscal procedures in all aspects of district management; one who will maximize financial resources, including seeking creative financial opportunities, while also managing available resources.
- A leader with strong interpersonal management skills; one who will seek out and weigh opinions from many sources when making decisions; one who will effectively delegate responsibilities, while remaining accountable to both the Board of Education and Community.
- A leader who will forge a strong professional relationship with the Board of Education; one who will respect their responsibilities and actively support their decisions; one who will guide the Board in the development of district goals.
- A leader with the knowledge and expertise to effectively lead in the selection, assignment, and evaluation of staff.

Candidate Profile

- A leader with excellent communication skills, both written and oral; one who clearly and appropriately explains relevant information to the Board, Staff, and Community.

District Information

- Type – K-8
- Size – 47 square miles, 240 students, 1 principal, 21 certified staff, 18 support personnel
- District Office Personnel – Superintendent, 2 secretaries, bookkeeper
- Curriculum – The district provides a comprehensive curriculum dedicated to helping each student maximize his or her educational experience. District students consistently perform at levels above state and national averages on standardized achievement tests.
- Transportation – Transportation services for the district are contracted through Illinois Central School Bus LLC.

Facilities

Waltham Elementary South (K-3) 248 West Canal Street Utica, Illinois

Waltham Elementary School (4-8) 946 North 33<sup>rd</sup> Road Utica, Illinois

Financial Data

Assessed Valuation (May, 2009)	\$ 78,528,198
Bonds Outstanding	\$ 465,000
Total Budget (FY 2010)	\$ 2,726,020

Tax Rate (May, 2009)

Education	1.9822
Operations & Maintenance	.2490
Transportation	.1194
Working Cash	.0498
Life Safety	.0498
Tort Immunity	.1373
Municipal Retirement	.0466
Social Security	.0736
Special Education	.0199
Leasing/Technology	.0498
Bond & Interest	.3147
<b>TOTAL</b>	<b>3.0921</b>



## Waltham Elementary Memberships

Illinois Association of School Boards (IASB)

LaSalle/Putnam County Educational Alliance for Special Education (LEASE)

Vision on Issues and Choices in Education (VOICE)

Vermilion Conference

## THE COMMUNITY

Waltham C. C. Elementary School District #185, Utica, is situated within the Illinois Valley region of North Central Illinois. Located approximately 90 miles southwest of Chicago, the area provides the best of small community living while, at the same time, offering easy access to city resources. Bloomington, Peoria, Rockford, and the Quad Cities are all located within a one-hour drive of the Waltham area via Interstate Highways I-39 or I-80 which intersect the district.

The surrounding area offers a variety of recreational, social, and cultural activities. For outdoor enthusiasts, the Illinois River, Starved Rock State Park, and Matthiessen State Park are just minutes away. The nearby towns of Ottawa, LaSalle, Peru, Mendota, and Oglesby offer shopping and retail opportunities, along with various social and cultural opportunities. The area has many fraternal organizations which support the general community, and most religious denominations can be found within a 15 minute drive of the district. Illinois Valley Community College is a short 10 minute commute, while Northern Illinois University, Illinois State University, Bradley University, and Illinois Wesleyan are also within easy commuting distance.

While agricultural-related businesses are a major component of the local economy, many other diversified businesses and industries, including tourism, thrive in the area as well. Along with the goods and materials shipped by way of the extensive interstate system, the Illinois River also serves as a major conduit for barge-related commerce.

### Board of Education

Name	Years of Service	Employer
Jim McCabe, President	9	Farm Business Farm Management
Jeff Rothrock, Vice-President	7	Champion
Carol Senica	3	Grundy County Special Education Cooperative
Jeff Whalen	3	LaSalle County Sheriff's Office
Jason Depenbrock	1	ADM Grain
Eric Luce	1	Pioneer, a DuPont Business
Buffy Hoskins	1	Medical Transcriptionist