

BY-LAWS OF THE WALTHAM PARENT-TEACHERS COMMUNITY CLUB

ARTICLE I

The name of this club will be Waltham Parent-Teachers Community Club.

ARTICLE II

The purposes of this club are as follows:

- a. The encouragement of all efforts and activities in connection with our children which will include but not be limited to fund-raisers.
- b. The promotion of full discussion and exchange of ideas regarding the planning and conducting of such activities.
- c. The improvement of the methods used in these efforts and activities.

ARTICLE III

- a. This club will be non-commercial, non-sectarian, and non-partisan.
- b. This club will not endorse a commercial enterprise or candidate.
- c. The name of this club or any members in their official capacities will not be used in any connection with a commercial concern or with any partisan interest or for any purpose other than the regular work of the club.
- d. This club will seek neither to direct the administrative activities of the school nor to control their policies.

ARTICLE IV

- a. Membership will be open to any legal guardian of a current Waltham student, or to anyone living within or employed by the Waltham Consolidated School District who are interested in the purposes and objectives of this club upon payment of dues hereinafter provided in this article.
- b. The dues will be \$1.00 per member payable on or before the 1st meeting.
- c. The membership year will run concurrently with the school year.

ARTICLE V

- a. The officers are a President, a Vice-President, a Secretary, and a Treasurer.
- b. These officers will comprise the Executive Committee.

- c. These officers will be nominated by a nominating committee from the floor or at the discretion of the executive committee.
- d. These officers will be elected annually by majority vote at the regular May meeting and will begin service at the regular June meeting.

ARTICLE VI

- a. The regular meeting will normally be at the Waltham Elementary School on the third Monday of the month at 6:30 p.m. September through June. The meetings will rotate between the South and North buildings. Confirmed dates will be listed on the Monthly Calendar,
- b. A quorum will consist of the officers present and three paid members.

ARTICLE VII

By-laws may be amended by the affirmative vote of two-thirds of the paid up members at regular meetings as long as notification of the changes are made known prior to said meeting.

ARTICLE VIII

The PTCC will allocate a set dollar amount per certified staff position for classroom support. The amount will be voted on each year at the May meeting for the following school year. All funding requests over and above the set dollar amount per certified staff position are to be turned in to the President each year by May 1st to be voted on at the May meeting for the following school year. All requests for monies or reimbursements for allocated dollars must be submitted for purchase or purchased by March 31st of the school year. Funding requests to be voted on at the May meeting are open to all persons involved in the Waltham School District.

ARTICLE IX

Roberts Rules of Order, Revised, shall govern this club in all cases where they are applicable and in which they are not in conflict with these by-laws.

Adopted 5/17/04